Data Collection Form

This information is being collected to enable nationally comparable reporting of students’ outcomes against the National Goals for Schooling in the Twenty-First Century. This information is collected in accordance with the school’s Privacy Policy.

Name of student:
First name
Last name
Date of Birth (dd/mm/yyyy)

Home address of student:
(No. and street name)
Suburb
Postcode

1 Sex
Male
Female

2 Is the student of Aboriginal or Torres Strait Islander origin?
(For persons of both Aboriginal and Torres Strait Islander origin, mark both ‘Yes’ boxes.)
No
Yes, Aboriginal
Yes, Torres Strait Islander
Yes, both Aboriginal and Torres Strait Islander

3 In which country was the student born?
(Affice use only)

Australia
England
South Africa
New Zealand
Singapore
Malaysia
Scotland
Indonesia
United States of America
India
Other – please specify
4. Does the student or their female parent/guardian or their male parent/guardian speak a language other than English at home?
   (If more than one language, indicate the one that is spoken most often)

<table>
<thead>
<tr>
<th></th>
<th>student</th>
<th>female parent</th>
<th>Male parent</th>
<th>office use only</th>
</tr>
</thead>
<tbody>
<tr>
<td>No, English only</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>1201</td>
</tr>
<tr>
<td>Yes, Italian</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>2401</td>
</tr>
<tr>
<td>Yes, Vietnamese</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>6302</td>
</tr>
<tr>
<td>Yes, Cantonese</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>7101</td>
</tr>
<tr>
<td>Yes, Mandarin</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>7104</td>
</tr>
<tr>
<td>Yes, Arabic</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>4202</td>
</tr>
<tr>
<td>Yes, Afrikaans</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>1403</td>
</tr>
<tr>
<td>Yes, Indonesian</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>6504</td>
</tr>
<tr>
<td>Yes, Spanish</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>2303</td>
</tr>
<tr>
<td>Yes, Malay</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>6505</td>
</tr>
<tr>
<td>Yes, Other - please specify</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td></td>
</tr>
</tbody>
</table>

5. (a) What is the highest year of primary or secondary school the parents/guardians have completed?
   (For persons who have never attended school, mark ‘Year 9 or equivalent or below.’)

<table>
<thead>
<tr>
<th></th>
<th>female parent</th>
<th>male parent</th>
<th>office use only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 12 or equivalent</td>
<td>□</td>
<td>□</td>
<td>4</td>
</tr>
<tr>
<td>Year 11 or equivalent</td>
<td>□</td>
<td>□</td>
<td>3</td>
</tr>
<tr>
<td>Year 10 or equivalent</td>
<td>□</td>
<td>□</td>
<td>2</td>
</tr>
<tr>
<td>Year 9 or equivalent or below</td>
<td>□</td>
<td>□</td>
<td>1</td>
</tr>
</tbody>
</table>

5. (b) What is the level of the highest qualification the parents/guardians have completed?

<table>
<thead>
<tr>
<th></th>
<th>female parent</th>
<th>male parent</th>
<th>office use only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor degree or above</td>
<td>□</td>
<td>□</td>
<td>7</td>
</tr>
<tr>
<td>Advanced diploma/Diploma</td>
<td>□</td>
<td>□</td>
<td>6</td>
</tr>
<tr>
<td>Certificate I to IV (including trade certificate)</td>
<td>□</td>
<td>□</td>
<td>5</td>
</tr>
<tr>
<td>No non-school qualification</td>
<td>□</td>
<td>□</td>
<td>8</td>
</tr>
</tbody>
</table>

6. (a) What is the occupation group of the female parent/guardian?

6. (b) What is the occupation group of the male parent/guardian?

   Please select the appropriate parental occupation group from the attached list.
   • If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
   • If the person has not been in paid work in the last 12 months, enter ‘8’ in the box above.

Thank you for your time.
Please return this form to the school in the enclosed envelope.
List of Parental Occupation Groups (for question 6)

**Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals**

- **Senior executive/manager/department head** in industry, commerce, media or other large organisation.
- **Public service manager** (Section head or above), regional director, health/education/police/fire services administrator.
- **Other administrator** [school principal, faculty head/dean, library/museum/gallery director, research facility director].
- **Defence Forces** Commissioned Officer.
- **Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others. 
  - Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
  - Air/sea transport [aircraft/ship’s captain/officer/pilot, flight officer, flying instructor, air traffic controller]

**Group 2: Other business managers, arts/media/sportspersons and associate professionals**

- **Owner/manager** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.
- **Specialist manager** [finance/engineering/production/personnel/industrial relations/sales/marketing].
- **Financial services manager** [bank branch manager, finance/investment/insurance broker, credit/loans officer].
- **Retail sales/services manager** [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].
- **Arts/media/sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official].
- **Associate professionals** generally have diploma/technical qualifications and support managers and professionals.
  - Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager].
- **Defence Forces** senior Non-Commissioned Officer.

**Group 3: Tradesmen/women, clerks and skilled office, sales and service staff**

- **Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
- **Clerks** [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk].
- **Skilled office, sales and service staff**.
  - **Office** [secretary, personal assistant, desktop publishing operator, switchboard operator].
  - **Sales** [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher].
  - **Service** [aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].

**Group 4: Machine operators, hospitality staff, assistants, labourers and related workers**

- **Drivers, mobile plant, production/processing machinery and other machinery operators**.
- **Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper].
- **Office assistants, sales assistants and other assistants**.
  - **Office** [typist, word processing/data entry/business machine operator, receptionist, office assistant].
  - **Sales** [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker].
  - **Assistant/aid** [trades’ assistant, school/teacher’s aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].
- **Labourers and related workers**
  - **Defence Forces** ranks below senior NCO not included above.
  - **Agriculture, horticulture, forestry, fishing, mining worker** [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].
- **Other worker** [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].